



APPLICATION FOR AUDIT

Please complete and return to:
Scheme Manager, Safe-T-Cert, Construction House, Canal Road, Dublin 6

1 Applicant Details

Company Name: _____

Registered Address: _____

Telephone: _____ Fax: _____

Email: _____

Safe-T-Cert Number (if applicable): **STC -** _____

2 Contractor's Contact for the Audit Process:

Name: _____

Telephone: _____ Mobile: _____

Fax: _____ Email: _____

Position in Organisation: _____

Audit / Certification Fees

Company Turnover (€)	Audit Fee	Certificate Fee	Total (Excluding VAT)	Total (Including VAT)
0 – 1.27 million	580.00	63.50	643.50	791.51
1.27 – 6.35 million	840.00	63.50	903.50	1,111.31
6.35 – 19.05 million	1,181.90	63.50	1,245.40	1,531.84
19.05 – 38.1 million	1,987.50	63.50	2,051.00	2,522.73
38.1 million +	2,326.70	63.50	2,390.20	2,939.95

Notes:

VAT is charged at the current rate (23%).

Safe-T-Cert reserves the right to revise these charges.

Auditors travelling expenses are charged to the audited company, at cost post audit and are additional to the fees outlined above.

The above fees relate to audits completed in Republic of Ireland or Northern Ireland – audit requests in other jurisdictions are subject to individual quotation

3 Application

On behalf of the above company I confirm that:

- (a) all the contactor's activities are being conducted under a health and safety management system
- (b) the above system have been in operation for at least three months
- (c) the contractor's organisation is ready to be audited

I, therefore, make application on behalf of the company for audit according to the rules of the Safe-T-Cert Scheme.

NAME (Print):
(Principal or Director) _____

SIGNED: _____ **DATE:** _____

A This application is for the following construction activities:
(see list of construction activities at rear of form)

Construction Activities for Audit

This application is for:

- A certification audit
- A first verification audit
- A second verification audit

B Consultant(s) (if any) used to prepare for audit:
Please include consultants used for a pre- assessment audit (if used)

Company	Address	Contact

Current Projects

No.	Project Title	Address	Client	Start Date	End Date	Type of Project	No. of Workers

Please provide additional sheets if required

Previous Projects (last 3 no. major projects completed)

No.	Project Title	Address	Client	Start Date	End Date	Type of Project	No. of Workers

Safe-T-Cert – List of Construction Activities:

This list is based on the Common Procurement Vocabulary (CPV) of the Commission of the European Communities. Should the contents below not reflect your activity, please outline this activity on the application form. Please beware that certification issued will reflect the activities that the Auditor has audited.

1. General Construction – Building
2. General construction – Civil engineering / infrastructure
3. Electrical & communications installation
4. Mechanical installation
5. Lift, escalator and passenger conveyor installation
6. Earthworks
7. Drainage
8. Demolition
9. Water treatment
10. Railway construction
11. Pavement construction – Blacktop
12. Tunnelling & underground construction
13. Marine & river construction
14. Piling and foundation work
15. Plumbing
16. Heating & cooling system installation
17. Ventilation & air conditioning installation
18. Thermal insulation
19. In situ concrete construction
20. Pre cast concrete construction
21. Masonry, brickwork and stonework
22. Steel erection
23. Steel fabrication
24. Roofing – slating & tiling
25. Waterproofing
26. Sheeting & cladding
27. Curtain walling
28. Tiling – walls and floors
29. Painting & decorating
30. Glazing
31. Rendering, plastering and dry walling
32. Ceiling installation
33. Floor covering
34. Framework carpentry & joinery
35. Joinery manufacture
36. Landscape, sports facilities and playground construction
37. Waste management